



Hillsboro Parks and Recreation Commission Minutes
Regular Session

January 8, 2019 7:00 a.m.
Parks & Recreation Office

The Hillsboro Parks and Recreation Commission met in regular session. Present were Parks and Recreation Commissioners Gwynne Pitts, Ken Phelan, Lynn Scheller, Nickole Vargas, Jaime Rodriguez, and Forrest Huntington; City staff Dave Miletich, Nancy Nye, Jeroen Kok, Ken Pipher, Simone Brooks, Ben Erickson, Steve Heldt, Ryan Stee, Sean Morgan, Becky Salinas, Rori Thompson, Susan Howard, Sophie Larson, Katrina Hill and Karen Edwards

Commission Chair Pitts called the meeting to order.

New commissioners, Jaime Rodriguez and Forrest Huntington were introduced.

Citizen Communication: None

Minutes:

Motion was made by Phelan and seconded by Vargas to approve the minutes of the Regular Meeting on December 11, 2018 as written. The motion was approved unanimously.

Reports/Presentations:

Parks Maintenance Update: Heldt and Erickson gave a presentation of past year projects and purchases. The highlights were:

- August 25, 2018 - the largest single-day project for Parks Maintenance staff. The KaBoom! build in Turner Creek Park plus the Watercraft Launch Dedication and Arts & Culture event at Rood Bridge Park.
- The fall leaf clean-up had an extended season and the leaf vacuum was used extensively.
- The Projects Crew added a fountain to the middle pond at Amberglen Park.
- Training for safety, teambuilding and equipment use continues all year.
- Winter lights were set up and will remain through February. Only LED lights are used.
- Maintenance staff set up and decorated the Winter Village ice rink. They built a new platform that will be reused each year.
- The snow removal plan is in place. Additional equipment has been purchased to allow staff to clear multiple locations and parking lots earlier each day.
- Another dump truck and a garbage truck have been purchased and will reduce staff injuries.
- It has been more difficult to hire and retain seasonal staff.

Gordon Faber Recreation Complex Update: Morgan informed the commissioners of the following updates:

- Portland State University athletics have played games here on and off since 1999. Women's softball and soccer have played all home games here for over 10 years. PSU Football would like Hillsboro Stadium to be their home field for the 2019 season. Negotiations continue.
- Central Catholic will play all home games at GFRC in 2019.
- Project Tree Topper is a professional team that wants to host 18 games a year at GFRC. Negotiations continue.
- The Oregon State Athletics Association have renewed their three-year contract to host all high school football and soccer state championships plus added games at Hillsboro Stadium.

- On April 6, 2019 the Oregon State Beavers will host a varsity baseball game and spring football game at GFRC.
- Hillsboro Stadium was updated with all LED lighting with more options of lighting areas and with reduced utility costs.
- Scott Brucker is back at work half-time after a medical leave.

Commissioner Pitts inquired if increased use from Portland teams will impact the local high school's use? Morgan responded that all four high schools will now have a lighted turf field at each school which will allow some games to move there. Commissioner Rodriguez inquired if any local schools have been moved from GFRC? Morgan stated that if Century and Central Catholic both play on the same night a double header is scheduled.

Commissioner Pitts inquired if there were any issues last year with PSU tail-gating in the parking lot? Morgan stated there were no problems.

Crescent Park Greenway Concept Plan: Stee showed a video about the positive impact nature has on humans. He presented information and passed out the plan and information today to get input and corrections and will come back to the next meeting on January 22 to request adoption. This 18 mile trail has been in the planning stages since 2015. The final open house for the draft plan was held December, 2018. The plan was explained and discussed with Stee requesting input from the commissioners. The trail is broken down into three areas and twenty segments. The North and South Hillsboro segments will be constructed first. The concept plan included cost estimated for the easement and construction. The next step is the Implementation Plan.

Director/Manager Update: Miletich and Pipher recognized the Active Net Implementation Team for their work setting up the new registration and reservation software and training staff. There were many issues to work out to set up classes and facilities for reservations. The team consisted of Amber Victoor, Katrina Hill, Susan Howard, Rori Thompson, Becky Salinas, Sophie Larson and Karen Edwards. Commissioner Pitts stated, as a customer, the transition was smooth.

Kok stated construction at Century Oaks and Butternut Creek Parks in South Hillsboro will be completed in April and the dedications will follow.

Nye informed the commission the Winter Village run was a success. Crews are tearing it down this week and storing it at Public Works. The large tent can be used for other events throughout the year.

Community Center @ 53rd Avenue Update: Kok stated the design of the center is moving forward. The 50% design drawings were reviewed by the staff user group and the interior design details are the next step. A public meeting was hosted on December 19 with the Planning and Public Works Departments to inform citizens of the design process and construction. The next step is the development review process in February, 2019. Kok reported that 100 of the 500 trees on the site are diseased or dying and will be removed before March. The neighbors will be notified before the removal project begins. Some of the logs will be used for large woody debris in the wetlands at Jackson Bottom.

Miletich asked the commissioners to be thinking about the naming process which will involve the community. The ground breaking ceremony will be held in May or June, 2019.

Old Business: None

New Business:

Elect commission vice chair– Motion was made by Scheller and seconded by Vargas to re-elect Commissioner Phelan as the vice chair. The motion passed unanimously.

A motion was made by Phelan and seconded by Scheller to move into Executive Session at 8:43 am. The motion passed unanimously.

The Regular Session meeting was reconvened at 8:58 am.

Information Items:

State of the City Address – January 29, 2019, Shirley Huffman Auditorium, 6:00pm

There being no other business, Commission Chair Pitts adjourned the meeting.

ATTEST: _____
Recorder

Chair